

Appointment responsibility:

The committee is authorized by MIQC top management annually.

Members:

- a) Manufacturers / Suppliers (At least 1 members),
- b) Professional Bodies/ Certification (At least 1 members),
- c) Public Service / Governing / Service (Education) (At Least 1 member);
- d) Service Management and Information (At Least - 1 member),
- d) Purchasers / End-users (At least 1 members);

Committee member shall be representative of a balance of interests such that no single interest predominates (internal or external personnel of the certification body are considered to be a single interest, and shall not predominate),

CSI members identify and invite key interests. Such interests may include: clients of the certification body, customers of organizations whose management systems are certified, representatives of industry trade associations, representatives of governmental regulatory bodies or other governmental services, or representatives of non-governmental organizations, including consumer organizations in each case.)

Competency of main members:

Experience: At least 10 years in related to field which is representative,

Education: At least MS in related field, (Management and Engineering science)

Special skill and training: Familiar to Quality Management System based on the ISO:9001 and other related standards, Environmental Management Systems, OHSAS and....
Familiar to ISO17021, ISO17020 and ISO17025.

Responsibility and authorities:

- 1) assist in developing the policies relating to impartiality of MIQC's certification activities,
- 2) counteract any tendency on the part of MIQC to allow commercial or other considerations to prevent the consistent objective provision of certification activities,
- 3) advise on matters affecting confidence in certification, including openness and public perception, and
- 4) conduct a review, at least once annually, of the impartiality of the audit, certification and deCSIion-making Processes of the MIQC.
- 5) other tasks or duties may be assigned to the committee provided these additional tasks or duties do not Compromise its essential role of ensuring impartiality.
- 6) If the top management of the MIQC does not respect the advice of this committee (CSI), the committee has the right to take independent actions; CSI Chairman has this authority to inform accreditation bodies and stakeholders about this deviation,
- 7) CSI members shall respect the confidentiality requirements relating to the client and certification body.
- 8) CSI members shall be ensure through gathering the adequate observation that:
 - Auditing personnel, either internal or external, or committees, who could influence the certification activities, act impartially and do commercial, financial or other pressures to compromise impartiality.
 - MIQC doesn't provide certification to its wholly owned subsidiary (ies) as it is considered that such a relationship poses a threat to impartiality
 - MIQC doesn't certify another competitor certification body for its management system certification activities.
 - MIQC doesn't outsource audits to any management system consultancy organizations as this poses an unacceptable threat to the impartiality of MIQC,
 - MIQC doesn't provide or offer management system consultancy or internal audits to clients.
- 9) If any incidence about deviation from the impartially is discovered by CSI, discipline action shall be given to the individual that contravene this deviation and appropriate corrective action shall be taken as per appropriate SOP. Root cause analysis of this incidence and capable corrective action shall be follow by CSI committee.
- 10) An ad-hoc panel established by the CSI to investigate and adjudicate on appeals against certification decisions by MIQC.
- 11) The Appeals Panel shall consisting of a Chairman and other members of the CSI with no interest in

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the appeal,

12) The Chairman and members are nominated by the Chairman of the CSI to adjudicate on the appeal. Both parties may object to any chosen members and they will be replaced if necessary. **Note:** CSI is responsible for all decisions at all levels of the appeals-handling process. CSI shall ensure that the persons engaged in the appeals-handling process are different from those who carried out the audits and made the certification decisions.

Work Instruction:

CSI's members shall be determined by Top Management based on the requirements of ISO17021, CSI's Chairman shall be determined with members and shall not be one of the MIQC management teams, CSI's meeting shall be conducted at least each 6 month; Planning to this meeting is responsible of Chairman of CSI.

Number of the samples which CSI shall select from case of certification process to do above responsibility and authorities has been determined in below table:

Number of audit for a colander date which performed with MIQC (include IA/SUR/Re-Cert audit)	Minimum number of Audit(Case) which shall be evaluated via CSIs	Number of audit for a colander date which performed with MIQC (include IA/SUR/Re-Cert audit)	Minimum number of Audit(Case) which shall be evaluated via CSIs
0-50	1	600-900	9
50-100	3	900-1500	11
200-400	5	1500-2500	13
400-600	7	2500 - ∞	15

CSI have access to the MIQC data base and before each meeting the select some sample, MIQC staff shall have capable corporation with CSI to gathering necessary observation for related samples to ensure about Certification Process Impartiality.

A relationship that threatens the impartiality of MIQC can be based on ownership, governance, management, personnel, shared resources, finances, contracts, marketing and payment of a sales commission or other inducement for the referral of new clients, etc.

CSI shall review Management System of MIQC in annually period to ensure management system of that identify, analyze and document the possibilities for conflict of interests arising from provision of certification including any conflicts of interest arising from its relationships with specific parties.

If any relationship creates a threat to impartiality, CSI shall be ensure that MIQC document such relationship and able to demonstrate how it eliminates or minimizes such threats; Such documented information shall made available to CSI at its next immediate sitting. Such document will normally cover all potential sources of conflict of interests that are identified, whether they arise from within the company or from the activities of other persons, bodies or organizations.

Top management of MIQC, on request of CSI, shall identify and invite key interests, such interests may include: clients of the certification body, customers of organizations whose management systems are certified, representatives of industry trade associations, representatives of governmental regulatory bodies or other governmental services, or representatives of non-governmental organizations, including consumer organizations.

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